



**GRADILLAS COURT REPORTERS, INC.  
CAPABILITIES STATEMENT**

**SBA 8(a)** Expires: 11/05/2019

WOSB/EDWOSB



DUNS No. 067459326

SAM Registration expires 11/25/2014

**Company Profile:**

Gradillas Court Reporters, Inc. established in 2001, is a California-based, 8(a)/Small Disadvantaged Business (SDB)-certified firm and Economically Disadvantaged Woman-Owned Small Business, providing exceptional Court Reporting, video, and all litigation support services throughout the United States. Verbatim transcripts of Depositions, Hearings and Trials are provided expeditiously and expertly nationwide.

We employ quality court reporters and video technicians who deliver unsurpassed service, utilizing the most current technologies: realtime court reporting, video/audio/text internet streaming, HD Video Conferencing, remote realtime technology and video text synchronization.

**Corporate POC:**

Josephine Gradillas  
President  
310.859.6677 (phone)  
310.859.6694 (fax)  
jgradillas@gradillas.com  
<http://www.gradillas.com>

**Corporate Headquarters:**

345 North Maple Drive  
Suite 185  
Beverly Hills, CA 90210-5184  
Located 8 miles from downtown  
Los Angeles

**Core Competencies:**

- Arbitrations
- Labor Arbitrations
- Hearings
- EEOC Hearings
- Trials/Tribunals
- Depositions
- Video Depositions
- Video Conferencing
- Interviews
- Oral Replies

**NAICS Codes**

**561492** Court Reporting and Stenotype Services  
(PRIMARY)

**541199** All Other Legal Services

**561439** Other Business Service Centers

**521191** Teleproduction and Other Postproduction Services

**517210** Wireless Telecommunications Carriers

**518210** Data Processing, Hosting and Related Services

**541120** Offices of Notaries

**541922** Commercial Photography

**561410** Document Preparation Services

**561320** Temporary Help Services

**561499** All Other Business Support Services



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**SUMMARY OF CONTRACTS**

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**Prime Contract**

- **Securities & Exchange Commission**
- **Total Value: \$352,000**
- **Various Contracts**
- Gradillas provides court reporting, realtime, video, video/synchronization in many major cities. Our team also produced transcripts in excess of 300 pages with linked exhibits, synched video DVDs, MPEG1s for depositions using a team of 20 realtime court reporters and 10 video technicians. Gradillas has been delivering services for Securities & Exchange Commission since August 2009

**Prime Contract**

- **Department of Labor**
- **Total Value: \$217,832**
- **Various Contracts**
- Gradillas has entered into a Blanket Purchase Agreement providing court reporting services valued at \$150,000; delivering realtime, rough drafts, video, video conferencing rooms, expedited delivery for DOL's San Francisco, CA Office. Assignments have gone forward in Salt Lake City, UT, Elko, NV, Phoenix, AZ and Honolulu, HI.

**Prime Contract**

- **Department of Treasury**
- **Total Value: \$687,127**
- **Various Contracts**
- Gradillas has provided various court reporting services for Internal Revenue Service throughout the entire country. We have reported substantial numbers of Labor Arbitrations, EEOC Hearings, Mediations, depositions, Oral Replies, Interviews, and Video Conferencing depositions covering more than 250 jobs throughout 20 states by over 35 reporters. Many Labor Arbitrations continue over several days and weeks.

**Prime Contract**

- **EEOC Commission**
- **Total Value: \$63,200**
- **Various Contracts**
- Gradillas has been providing services for reporting depositions as well as EEOC hearings for Equal Employment Opportunity Commission's Indianapolis district office in Indiana and Los Angeles, CA. We provide realtime depositions, realtime rough drafts, videoconferencing, legal videography and expedited delivery.

**Prime Contract**

- **Department of Justice**
- **Total Value: \$585,620**
- **Various Contracts**
- Gradillas has been a principal court reporting company to the U.S. Federal Bureau of Prisons Office in Washington D.C. continuously since December 2011. We've had over 135 assignments in 24 States, delivering transcripts for EEOC Hearings, Administrative Law Hearings, Labor Arbitrations, and assignments using video conferencing technology. Many Labor Arbitrations continue over many days or weeks.

**Prime Contract**

- **U.S. Customs & Border Protection - DHS**
- **Total Value: \$128,553**
- **Various Contracts**
- For the past two years, Gradillas has reported Labor Arbitrations, EEOC Hearings and depositions for U.S. Customs & Border Protection, DHS

**Prime Contract**

- **Army Corps of Engineers**
  - **Total Value: \$8,985**
  - **Contract No.: W74rdv22909437**
  - We provided services for an EEOC Hearing held in Virginia over several days.
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